

**TfSE Shadow Partnership Board  
19 September 2019  
Minutes**

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**Shadow Partnership Board Members**

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Cllr Keith Glazier Leader East Sussex County Council	Cllr Michael Payne, Deputy Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Roger Elkins, Cabinet Member for Highways and Infrastructure West Sussex County Council
Cllr Anne Pissaridou Chair of the Environment, Transport & Sustainability Committee Brighton & Hove City Council	Cllr Lynne Stagg Cabinet Member for Environment and Transport Portsmouth City Council	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Martin Harris (representing LEPs) Coast 2 Capital LEP	Cllr Jacqui Rayment Cabinet Member for Place and Transport, Deputy Leader Southampton City Council	Geoff French CBE Interim Chair Transport Forum
Cllr Rob Humby, Deputy Leader, Hampshire County Council	Cllr Daniel Humphreys Leader of Worthing Council Adur & Worthing Councils	Cllr David Monk Leader Folkestone & Hythe District Council
Ian Phillips South Downs National Park (Representing protected landscapes)		

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**Apologies:**

Ross McNally, Enterprise M3 LEP (jointly representing our five LEPs)  
Cllr Alan Jarrett, Leader, Medway Council  
Cllr Colin Kemp, Deputy Leader, Surrey County Council  
Cllr Ian Ward, Cabinet Member for Infrastructure and Transport, Isle of Wight Council  
Margaret Paren, Chair, South Downs National Park (representing protected  
landscapes)

**Observers:**

Paul Benham, Regional Sponsor, Highways England  
Peter Duggan, Area Lead for South East, Department for Transport

Item	Action
<p><b>1. Welcome and Apologies</b></p> <p>1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted apologies.</p> <p>1.2 Cllr Glazier also welcomed Cllr David Monk and Cllr Daniel Humphreys to the Shadow Partnership Board meeting. It was agreed by Board members that two representatives should represent the District and Borough authorities. Cllr Monk and Cllr Humphreys will represent the Districts and Boroughs from across the TfSE region.</p> <p>1.3 As agreed at the June Shadow Partnership Board meeting, invitations to join the Shadow Partnership Board were extended to Highways England, Network Rail and Transport for London. It has been agreed that Liz Garlinge, Interim Network Planning Director, Highways England and John Halsall, Route Managing Director for South East, Network Rail will join as members on the TfSE Shadow Partnership Board.</p> <p>1.4 TfSE are awaiting confirmation from TfL on their nominated Board member.</p>	
<p><b>2. Notes from Previous Meeting</b></p> <p>2.1 The notes of the previous meeting were agreed.</p> <p>2.2 Cllr Rayment suggested that an action tracker document should be set up in order to effectively follow actions from previous Board meetings. Action to be picked up by the TfSE secretariat.</p>	TfSE
<p><b>3. Proposal to Government</b></p> <p>3.1 Cllr Page introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>3.2 Cllr Page explained to members that the 12 week consultation period on TfSE's Proposal to Government has now concluded. A total of 96 consultation responses were received by TfSE from a wide range of stakeholders. Overall there was a positive response to the consultation.</p> <p>3.3 Following on from the consultation, key changes have now been made to the Proposal document. Bus franchising powers have been removed from the list of powers and responsibilities that TfSE would request. It was acknowledged and agreed by TfSE and Board members that a new focus should be put on building stronger relationships with bus operators.</p> <p>3.4 In terms of the rail powers that TfSE would consider requesting as part of the Proposal to Government, it was agreed that TfSE should review this once the conclusion from the Williams Rail Review has been published.</p>	

3.5 GF informed members that the general consensus from the last TfSE Transport Forum was that attendees agreed that bus franchising powers should not be requested at this time. Transport Forum members also suggested that they would like to see TfSE submit their Proposal to Government as soon as possible.

3.6 Board members discussed the most suitable plan of action for TfSE to submit the Proposal to Government. It was reiterated by Board members that TfSE need to continue the dialogue with ministers and officials at the Department for Transport about the timing of the submission.

3.7 Ian Phillips stated that he was pleased to see reference to environmental issues and climate change within the Proposal to Government documentation.

3.8 Members agreed that TfSE should await the outcome of meeting between Cllr Glazier and the new Minister of State at the Department for Transport (George Freeman MP). Once this meeting has taken place TfSE should reassess the position on submitting the proposal.

3.9 Cllr Glazier confirmed to members that an email will be sent to the Shadow Partnership Board following his meeting with the Minister.

3.10 The recommendations were **agreed** by all Shadow Partnership Board members.

*RECOMMENDATIONS:*

The members of the Shadow Partnership Board are recommended to:

(1) Note the summary of the responses (Appendices 2 and 3) received during the consultation which was conducted from May to July 2019;

(2) Agree the revised Proposal to Government, including the powers and responsibilities requested by TfSE and the proposed governance arrangements; and

(3) Consider the options for next steps and make a decision based on the evidence from the consultation responses.

#### **4. Transport Strategy Development**

4.1 RD introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.

4.2 RD explained to members that, if they agreed the draft Strategy a 12 week consultation period on the TfSE draft Transport Strategy would begin on Monday 7 October. The official launch event for the transport strategy will take place on Thursday 10 October at Farnborough. RD confirmed that all of the relevant transport strategy documentation will be available on the TfSE website from Monday 7 October.

4.3 As well as the Transport Strategy consultation launch event, TfSE have also organised 5 regional consultation events. These would take place at Reading, Woking, Canterbury, Brighton and Southampton between 16 and 25 October 2019.

4.4 Steven Bishop (Steer) delivered a presentation to members which provided an overview of the content of the draft Transport Strategy.

4.5 RD provided an update to members on the upcoming area studies work that TfSE will be looking to put out to competitive tender before the end of December 2019.

4.6 RD explained that TfSE plan to procure and begin the work on 2 orbital area studies in this financial year. A further 3 radial area studies will be procured and initiated in the next financial year.

4.7 RD informed members that a plan for future work on the 3 thematic studies (Lots B, C and D) will be presented to the Shadow Partnership Board for approval in December 2019.

4.8 Members praised the high quality of the Transport Strategy documentation.

4.9 Cllr Payne highlighted the point that TfSE should be cautious around the promotion of autonomous vehicles as this wouldn't necessarily decrease the number of trips being made on roads.

4.10 Martin Harris suggested that further information is needed around the work that will be considered within the upcoming area studies. MH also informed members that the evidence base for the Coast to Capital Local Industrial Strategy (LIS) is now out for consultation and it important to ensure alignment between the LIS and the Transport Strategy.

4.11 Cllr Humby highlighted the importance of evidencing how the South East supports other regions within the country as this would further strengthen the case for Transport for the South East.

4.12 Cllr Rayment asked if it would be possible to simplify some of the technical language that is currently in the document. It was noted that the Strategy needs to be a technical document, but there will be accompanying materials to help make it more accessible during the consultation period.

4.13 GF informed members that the TfSE Transport Forum are also very complimentary about the work that has been put into the transport strategy to date.

4.14 The recommendations were **agreed** by all Shadow Partnership Board members.

<p><b>RECOMMENDATIONS:</b> The members of the Shadow Partnership Board are recommended to:</p> <p>(1) Note the progress on the tasks associated with the development of the Transport Strategy;</p> <p>(2) Note the outcomes of the stakeholder consultation workshops held in July 2019;</p> <p>(3) Agree that the draft Transport Strategy and Integrated Sustainability Appraisal (ISA) is approved for a three month consultation period; and</p> <p>(4) Agree that the TfSE Secretariat begins the procurement process to secure a provider/s to undertake the in-depth area studies.</p>	
<p><b>5. Large Local Majors (LLM) Update</b></p>	
<p>5.1 SV explained to members that the key purpose of this report is for the Shadow Partnership Board to agree the priority order for the LLM schemes to be submitted to the DfT.</p> <p>5.2 SV reminded Board members that STBs have been tasked with providing advice to the Department for Transport on the priority MRN and LLM schemes in their regions. These schemes will be considered for funding in the period 2020 – 2025.</p> <p>5.3 The process for identifying and prioritising the MRN and LLM schemes in the TfSE area was agreed by the Shadow Partnership Board at the March 2019 meeting. The priority MRN schemes were agreed at the June Board meeting and submitted to DfT in July 2019, however due to the early stages of development of the LLM schemes, further time had been allowed for the LLM scheme promoters to carry out additional work to better inform the prioritisation process.</p> <p>5.4 The agreed process has now been used by an officer review panel to produce a list of priority LLM schemes for the TfSE area. The list of priority schemes can be found in Appendix 2 – Table 1. It was agreed by the review panel that all schemes were very worthwhile and would be able to reach OBC by 2021.</p> <p>5.5 SV reiterated the point that deliverability for the schemes is key to the DfT. The schemes would ideally need to spend the funding from DfT by March 2025 although the scheme would not necessarily need to have been completed by that deadline.</p> <p>5.6 SV informed members that since the report had been written Oxfordshire County Council had passed a motion to formally oppose the New Thames Crossing East of Reading scheme. The review panel did not consider that this recent opposition affected the schemes position as a priority for TfSE. TVBLEP and Wokingham Borough Council had highlighted the potential concerns within their application and are managing this issue</p>	

<p>(including engaging with Oxfordshire CC) as scheme development work is carried out.</p> <p>5.7 Cllr Page thanked SV for the work that has been pulled together by TfSE in relation to the MRN and LLM scheme submissions. Cllr Page added that the process of assessing the priority schemes has been very rigorous.</p> <p>5.8 Cllr Page raised the point that all submitted schemes are likely to face a level of opposition and that no schemes will progress with ease. It was agreed by members that TfSE need to ensure that focus is placed on the economic and environment benefits of the submitted schemes.</p> <p>5.9 Cllr Page informed the Shadow Partnership Board that he fully supported the procedure that was used and also the final rankings of priority schemes. Cllr Page mentioned that KCC's A229 Blue Bell Hill Junction Upgrades scheme needed to be promoted in parallel with the Lower Thames Crossing scheme that is being planned by Highways England.</p> <p>5.10 Cllr Rayment also thanked TfSE for the great work in leading this exercise. Cllr Rayment also informed members that she was pleased to see the West Quay Road Realignment scheme in Southampton high on the priority list.</p> <p>5.11 The recommendations were <b>agreed</b> by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <p>(1) Note the process that has been followed to identify and prioritise a list of potential Large Local Major (LLM) schemes in the TfSE area; and</p> <p>(2) Agree that the prioritised list of schemes shown in Appendix 3 be submitted to the Department for Transport as the priority.</p>	
<p><b>6. Finance</b></p>	
<p>6.1 RF introduced this item and guided the Shadow Partnership Board members through the key parts of the paper. It was confirmed that the finance paper has been officially signed off by the East Sussex County Council Finance Team.</p> <p>6.2 As stated in the Transport Strategy Development paper, the scope for the planned area studies has been revised. These changes have been made due to the lower than expected grant allocation from the DfT for the current financial year. It was recognised by TfSE that it would not be possible to undertake the original corridor studies schedule within the revised budget.</p> <p>6.3 With additional work being carried out to change the methodology and scope for the area studies work, the allocated budget for the Transport</p>	

<p>Strategy Development needed to be increased from £674,483 to £733,603. RF reiterated that it is likely that only a portion of the additional budget will be required in the current financial year, but it does allow for some contingency for the strategy work.</p> <p>6.4 RF confirmed that current spend position and forecast is on track with the revised budget.</p> <p>6.5 The recommendations were <b>agreed</b> by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The Shadow Partnership Board is recommended to:</p> <p>(1) Note the current budget position for 2019/20 to the end of August 2019; and</p> <p>(2) Agree the proposed changes to the Transport Strategy budget forecast.</p>	
<b>7. Communications &amp; Stakeholder Engagement</b>	
<p>7.1 LDT introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>7.2 LDT explained that representation from Districts and Boroughs at the TfSE Transport Forum events has now been confirmed as the following:</p> <ul style="list-style-type: none"> <li>- Cllr David Bittleston, Surrey</li> <li>- Cllr David Monk, Kent</li> <li>- Cllr Peter Chowney, East Sussex</li> <li>- Cllr David Humphreys, West Sussex</li> <li>- Cllr Philip North, Hampshire</li> </ul> <p>7.3 In addition to the draft Transport Strategy consultation launch event on Thursday 10 October, TfSE have arranged a number of regional events to support the consultation period. These events are taking place on the following:</p> <ul style="list-style-type: none"> <li>- 16 October, Reading</li> <li>- 17 October, Woking</li> <li>- 22 October, Canterbury</li> <li>- 23 October, Brighton</li> <li>- 24 October, Southampton</li> </ul> <p>7.4 LDT reminded Board members that TfSE will be attending Highways UK in November.</p> <p>7.5 Cllr Humby thanked TfSE for their efforts around ongoing engagement with stakeholders.</p> <p>7.6 The recommendations were <b>agreed</b> by all Shadow Partnership Board</p>	

<p>members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <p>(1) Note the diary dates for forthcoming events in section 5;</p> <p>(2) Share invites to the regional events with wider contacts and networks and encourage colleagues to attend one of the events; and</p> <p>(3) Note the planned communications and engagement activity and inform the TfSE team if attendance or support is required at forthcoming events.</p>	
<p><b>8. Transport Forum Update</b></p>	
<p>8.1 GF introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>8.2 GF reiterated that the TfSE Transport Forum attendees are content with the TfSE Transport Strategy work and also the Proposal to Government with the amendments that have now been agreed by the members of the Board. .</p> <p>8.3 As agreed at the SPB meeting in June 2019, the Transport Forum has established a small sub-group to review the operation of the Forum to ensure that it is able to support TfSE with the delivery of the Transport Strategy. Since the last SPB meeting, the sub-group of the Transport Forum has met twice and has reviewed the Forum's function, role, membership, communications, mechanics and processes.</p> <p>8.4 The sub-group identified gaps within the members list of Transport Forum attendees. It was agreed that the TfSE secretariat would extend invitations to the following sectors:</p> <ul style="list-style-type: none"> <li>- Environment</li> <li>- Youth</li> <li>- Utilities</li> <li>- Health</li> </ul> <p>8.5 LDT explained that TfSE are also trying to establish regular communication with the 12 universities in the TfSE region.</p> <p>8.6 The next TfSE Transport Forum meeting will be held on Wednesday 20 November in Brighton.</p> <p>8.7 The recommendations were <b>agreed</b> by all Shadow Partnership Board members.</p>	

<p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <ol style="list-style-type: none"> <li>(1) Note the recent meeting of the Transport Forum;</li> <li>(2) Review the recommendations from the Transport Forum; and</li> <li>(3) Note the future programme of the Transport Forum and the opportunities to engage further with the Forum representatives.</li> </ol>	
<p><b>9. Consultation Responses</b></p>	
<p>9.1 RC introduced this item and guided the Shadow Partnership Board members through the key parts of the paper. RC explained to members that TfSE will be responding to two upcoming consultations:</p> <ul style="list-style-type: none"> <li>- England’s Economic Heartland Outline Transport Strategy Consultation</li> <li>- Heathrow Expansion Consultation.</li> </ul> <p>9.2 Members were informed that Cllr Glazier has been invited to sit on the Heathrow Area Transport Forum. The invitation has been accepted.</p> <p>9.3 Members praised the response to the Heathrow Expansion Consultation stating that the submission is very strong and addresses the relevant points.</p> <p>9.4 The recommendations were <b>agreed</b> by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <ol style="list-style-type: none"> <li>(1) Endorse the draft letter of support to England’s Economic Heartland – Outline Transport Strategy; and</li> <li>(2) Endorse the draft response to the Heathrow Airport Expansion consultation.</li> </ol>	
<p><b>10. AOB</b></p>	
<p>10.1 RC thanked members of the Shadow Partnership Board and Senior Officer Group for their invaluable support.</p> <p>10.2 Cllr Glazier stated that TfSE have taken a major step forward today with agreeing to move forward with the consultation on the on the draft transport strategy consultation.</p>	
<p><b>11. Date of Next Meeting</b></p>	
<p>11.1 The next Shadow Partnership Board meeting will take place on Wednesday 11 December 2019 at the Hilton Hotel, Gatwick Airport.</p>	

