

**Transport for the South East  
Shadow Partnership Board  
10 December 2018  
Notes**

<b>Shadow Partnership Board Members</b>		
Cllr Keith Glazier Leader East Sussex County Council	Cllr Michael Payne, Deputy Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Roger Elkins, Cabinet Member for Highways and Infrastructure West Sussex County Council
Cllr Ian Ward, Cabinet Member for Infrastructure and Transport Isle of Wight Council	Cllr Alan Jarret Leader Medway Council	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Martin Harris Coast to Capital LEP	Cllr Colin Kemp Deputy Leader Surrey County Council	Geoff French CBE Interim Chair Transport Forum
Cllr Garry Wall, Leader, Mid Sussex District Council (Representing district and borough authorities)	Margaret Paren, Chair, South Downs National Park (Representing protected landscapes)	Ross McNally Enterprise M3 LEP
Cllr Gill Mitchell Deputy Leader Brighton & Hove City Council	Cllr Lynne Stagg Cabinet Member for Environment and Transport Portsmouth City Council	

Apologies: Cllr Rob Humby , Cllr Jacqui Rayment

<b>Item</b>	<b>Action</b>
<b>1. Welcome and Apologies</b>	
1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted apologies.	
<b>2. Update from Tricia Hayes - Director General for Roads, Motoring and Devolution</b>	
2.1 Cllr Keith Glazier introduced Tricia Hayes (Director General for Roads, Motoring and Devolution in DfT) to the Shadow Partnership Board members.	
2.2 Tricia Hayes informed Shadow Partnership Board members that the	

<p>DfT are impressed with the speed at which TfSE is developing and are building good relationships with the TfSE team.</p> <p>2.3 The DfT's view was that TfSE should concentrate on 3 things:</p> <ul style="list-style-type: none"> <li>- Achieving Consensus – speaking with one voice</li> <li>- Quality of work – ensuring a solid evidence base</li> <li>- Prioritisation</li> </ul> <p>2.4 TfSE's focus should be on developing a clear strategy and supporting work programme. TfSE should continue to accelerate its technical programme but anything that requires process from DfT (i.e. statutory status) would be difficult for the foreseeable future due to impact of Brexit.</p>	
<b>3. Notes from Previous Meeting</b>	
<p>3.1 The notes of the previous meeting were agreed.</p>	
<b>4. Developing the Proposal – Agenda Item 4</b>	
<p>4.1 Cllr Page introduced this item and guided Shadow Partnership Board members through the key parts of the paper. It was agreed that informal consultation with all constituent authorities in relation to the Proposal to Government should commence until February 2019. The purpose of the informal consultation is to ensure that constituent authorities and key stakeholders have a clear understanding of the the powers being sought and the proposed governance arrangements. The powers and responsibilities would operate concurrently and with the consent of the constituent authorities. Rupert Clubb thanked the Member Sub Group, plus the Transport Forum for helping with the progress of this proposal.</p> <p>4.2 Tricia Hayes commented on the list of requested powers as being somewhat ambitious. Members confirmed that they are keen to ensure that the proposal is ambitious and that the powers will enable TfSE to deliver its Transport Strategy.</p> <p>4.3 The need for scrutiny arrangements was discussed and it was confirmed that this has been raised with the DfT. There is an expectation that some form of Scrutiny will be required to secure statutory status.</p> <p>4.4 It was noted that a correction is needed to the draft proposal in advance of the informal engagement and that the voting numbers for Surrey are inaccurate in the current draft.</p> <p>4.5 The recommendation in the Paper was <b>agreed</b>.</p>	
<b>5. Resources - Agenda Item 5</b>	
<p>5.1 Rupert Clubb updated members on recruitment updates since the Board Meeting that took place on 16 July 2018 and thanked Geoff French,</p>	

<p>Barbara Cooper (Kent County Council), Lee Sambrook (DfT) and Richard Higgins (Gatwick Airport) for assisting with the interviews. Members were introduced to new staff members that have joined TfSE.</p> <p>5.2 The Shadow Partnership Board noted the recommendation in the paper concerning the recruitment process.</p> <p>5.3 Rupert Clubb guided members through the finance paper highlighting two key tables (Table 1, page 46 and Table 2, page 47). Cllr Jarrett queried the implications of aligning contributions to the number of votes. RC explained that the way TfSE has worked to date is by consensus and going forward TfSE will continue to use this model. The voting mechanism would only come into operation if consensus could not be achieved.</p> <p>5.4 The financial plan includes a proposal for further investment in smart and integrated ticketing and the Board were advised that this will not duplicate the work of other STBs.</p> <p>5.5 Members of the Shadow Partnership Board agreed the recommendations to Paper 3.</p> <p>5.6 Rupert Clubb explained that a full business plan will be presented to the Shadow Partnership Board for agreement in March 2019. An early draft was presented for comment. Board members highlighted some minor changes and suggested imagery that reflects the vision for TfSE.</p> <p>5.7 The recommendation was <b>agreed</b>.</p>	
<b>6. Transport Strategy - Agenda Item 6</b>	
<p>6.1 Mark Valleley introduced the paper and provided an update on the development of the Transport Strategy.</p> <p>6.2 A breakdown of the tender award across the various Lots is:          Lot A – Transport Strategy: Steer and WSP          Lot B – Freight, Logistics &amp; Gateways: WSP          Lot C – Smart and Integrated Ticketing: Not Awarded          Lot D – Future Transport Technology: WSP</p> <p>6.3 Cllr Page queried whether the Steer and WSP combination is a 50/50 consortium. Mark Valleley explained that the contract for Lot A sits with Steer and WSP are employed as a sub-consultant.</p> <p>6.4 The re-tendering process for Lot C is underway. Quotes will be returned on the 20 December 2018 for contract to be awarded in early 2019.</p> <p>6.5 Steer and WSP will be attending the March 2019 Shadow Partnership Board to provide an update on the Transport Strategy work.</p>	

<p>6.6 Recommendations <b>agreed</b> by members of the Shadow Partnership Board.</p>	
<p><b>7. Communications – Agenda Item 7</b></p>	
<p>7.1 Warwick Smith gave an update on TfSE’s attendance at the Highways UK event that had taken place in November. TfSE had a stand as part of a Regional Hub, which included the three other STBs. The event was well attended and there had been a keen interest in TfSE and the other STBs. There was a joint STB panel discussion as part of the main conference agenda as well as a TfSE presentation in the Regional Hub. Jesse Norman MP visited the TfSE stand.</p> <p>7.2 A Communications Manager and a Stakeholder and Engagement Manager will be joining the TfSE team in January 2019.</p> <p>7.3 Cllr Glazier thanked Geoff French and Alistair Welch, ABP Southampton, for attending the Highways UK event and presenting.</p>	
<p><b>8. Transport Forum Update – Item 8</b></p>	
<p>8.1 Geoff French reminded members that the quarterly held Transport Forum is in place to get input from a wider range of stakeholders. Overall the feeling is that the Transport Forum is accomplishing its goals.</p> <p>8.2 Cllr Wall highlighted that only three of the five Boroughs and Districts representatives were in attendance at the last Transport Forum that was held on 20 November 2018. He reiterated the importance of Borough and District representatives attending these events.</p>	
<p><b>9. National Parks England and Highways England – Item 9</b></p>	
<p>9.1 Margaret Paren informed the Board that she is now meeting on a regular basis with Highways England.</p> <p>9.2 MP stated that conversations have been taking place with Highways England around the development of an MOU that will be used on protected and designated areas.</p> <p>9.3 Highways England will re-run the public consultation period for the A27 Arundel Bypass scheme that is part of their Regional Investment Strategy (RIS).</p>	
<p><b>10. Response to Consultations</b></p>	
<p>10.1 Rupert Clubb gave an overview of the four consultations that TfSE will be responding to. These are:</p> <ul style="list-style-type: none"> <li>- DFT Appraisal &amp; Modelling Strategy Informing Future Investment Deadlines</li> <li>- Gatwick Airport Master Plan</li> <li>- Highways England - Lower Thames Crossing</li> </ul>	

<p>- Network Rail - Unblocking the Croydon Bottleneck</p> <p>10.2 TfSE has already responded to the DFT consultation on Appraisal &amp; Modelling Strategy. Members endorsed the TfSE consultation response.</p> <p>10.3 With regards to the Gatwick Airport Master Plan consultation, Cllr Page made the comment about the need to reference the poor rail service between Reading and Gatwick Airport. Cllr Page also wanted to make the point clear that improvements are needed for the existing airport capacity and not just to support future expansion.</p> <p>10.4 All consultation responses have been <b>agreed</b> by members.</p>	
<p><b>11. Date of Next Meeting</b></p>	
<p>11.1 The next Shadow Partnership Board meeting will take place on Monday 18 March 2019.</p>	