

Shadow Partnership Board Members

Cllr Gill Mitchell, Deputy Leader, Brighton & Hove City Council	Cllr Matthew Balfour, Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Bob Lanzer, West Sussex County Council (Representing Cllr Louise Goldsmith)
Cllr Keith Glazier, Leader East Sussex County Council	Cllr Phil Filmer, Portfolio Holder for Front Line Services, Medway Council (Representing Cllr Alan Jarrett)	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Cllr Rob Humby, Executive Member for Environment and Transport Hampshire County Council	Cllr Jacqui Rayment, Cabinet Member for Environment and Transport and Deputy Leader Southampton City Council (representing Portsmouth and Southampton City Councils)	Geoff French CBE, Interim Chair Transport Forum
Cllr Vanessa Churchman, Isle of Wight Council (Representing Cllr Ian Ward)	Margaret Paren, Chair, South Downs National Park (Representing protected landscapes)	Cllr Garry Wall, Leader, Mid Sussex District Council (Representing district and borough authorities)

Apologies:

Cllr Paul Carter CBE, Leader, Kent County Council
Cllr Louise Goldsmith, Leader, West Sussex County Council
Cllr David Hodge CBE, Leader, Surrey County Council
Cllr Ian Ward, Leader, Isle of Wight Council
Cllr Alan Jarrett, Leader, Medway Council
Dave Lees, Board Member, Solent LEP
Steve Allen, Vice-Chair, Coast to Capital LEP

Observers:

Andy Rhind, Deputy Director, Regional Strategies: London and South Division, Department for Transport
Andy Cleaver, Technical Director, Atkins

Item	Action
1. Welcome and Apologies	
1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted the apologies.	
2. Transport Strategy	
2.1 Mark Valleley introduced the covering paper. The vision and strategic priorities have been updated to reflect the feedback from the Board workshop in July 2017 and from the Transport Forum.	

<p>2.2 A 'route map' setting out the proposed various component parts of the Transport Strategy was shared with the Board. This presents that rationale for the work and gives indicative costs.</p> <p>2.3 Mark highlighted that conversations have been held with the Department for Transport (DfT) regarding possible funding to support the development of the Transport Strategy. At this time, DfT are unable to commit any resource to support this, but will continue to review this position throughout the remainder of the year. Andy Rhind from the DfT supported this and stressed that the department is fully supportive of the work undertaken to date and the proposed approach to the development of the strategy.</p> <p>2.4 The first stage of the proposed route map is the Economic Connectivity Review. It was confirmed that this can be delivered within the existing budget. A specification for this will be drafted and issued through the Lead Authority.</p> <p>2.5 Network Rail have requested support from TfSE for the Woking Flyover scheme and a letter was submitted recognising that it would have significant benefits within the geography. The Board agreed to endorse the response but highlighted that a clear approach is needed to the responding to requests for support and consultations.</p> <p>2.6 The Shadow Partnership Board expressed disappointment at the funding position from DfT. The overall predicted cost of the Transport Strategy may be difficult to sell in this context and should be reviewed following the completion of the first stage. It needs to be clear that the proposed cost for the Strategy includes a strategic investment plan for the proposed schemes and will be needed to support the engagement with DfT, Network Rail and Highways England on their future funding priorities.</p> <p>2.7 The Economic Connectivity Review needs to add value and should build on the existing work, such as Strategic Economic Plans.</p> <p>The Shadow Partnership Board agreed:</p> <ul style="list-style-type: none"> i) the updated vision and strategic priorities for the Transport Strategy; ii) the route map for the Transport Strategy; iii) that the Lead Authority undertake a procurement process and enter into the necessary arrangements on behalf of the Shadow Partnership Board to secure the external resources required to undertake the Economic Connectivity Review; and iv) to endorse the letter of support for the Woking rail flyover scheme. 	Secretariat
<p>3. Mayor's Transport Strategy</p>	
<p>3.1 Mark Valleley introduced the item on the draft response the Mayor's Transport Strategy and highlighted the five areas of interest to TfSE.</p> <p>3.2 The references to Ebbsfleet should be updated to refer to Ebbsfleet International Station.</p> <p>3.3 The Board agreed that the reference to surface access to the airports should be strengthened. It needs to be clear that even with the status quo there needs to be improved surface access to both Heathrow and Gatwick airports and that Western Rail access to Heathrow is needed immediately.</p> <p>3.4 The Board discussed the recommendations in the report and agreed the draft response and noted the progress on the discussions with Transport for London.</p>	Secretariat

<p>4. Communications and Engagement</p>	
<p>4.1 Mark Valleley gave a brief overview of the paper. There will be a MPs reception at the House of Commons on 31 October, which will act as an opportunity to raise awareness of TfSE in advance of the budget in November 2017. It was agreed that all members of the Transport Select Committee should be invited to the reception.</p> <p>4.2 Members debated the proposal to develop a video and expressed concern around the proposed cost. It was agreed that the video should be commissioned but steps should be taken to reduce the costs, including approaching universities and colleges to bid for the work.</p> <p>The Shadow Partnership Board agreed to:</p> <ul style="list-style-type: none"> i) note arrangements for a House of Commons event to introduce TfSE; ii) approve the commissioning of a short video to explain TfSE aims and potential impact to a general audience; and iii) commence work to prepare a formal launch event for TfSE in early 2018. 	<p>Secretariat</p>
<p>5. Legal Process</p>	
<p>5.1 Philip Baker presented an update on the legal process for securing statutory status for TfSE. DfT have advised that the original proposal for securing statutory status by 2019 will be difficult due to the challenges that Brexit is causing for the legislative programme and the availability of legal teams within Government.</p> <p>5.2 It has been suggested that we are unlikely to be able to submit a draft Order until 2019, which will mean that statutory status will be granted in 2020.</p> <p>5.3 DfT have agreed to share the template from Transport for the North and this could act as the basis as a draft Order for TfSE, subject to the powers and responsibilities that TfSE is seeking.</p> <p>5.4 Andy Rhind confirmed that Government will not be differentiating between the STBs that have statutory status and those that do not. The Government is keen for areas to speak with one voice on strategic transport issues and STBs are the route to achieve this. The Board would welcome assurance on this in writing.</p> <p>5.5 The Shadow Partnership Board noted the progress update but expressed concern about the delay in securing statutory status. It was agreed that work will continue to progress with a draft Order.</p>	
<p>6. Transport Forum</p>	
<p>6.1 Geoff French provided an update on the Transport Forum, which met for the first time in September 2017. The meeting was attended by around 50 people from a broad range of groups, including operators, user groups, LEPs, businesses and government agencies.</p> <p>6.2 There was a good atmosphere and the Forum expressed clear views on how it would like to operate effectively going forward. The Forum agreed that there would be a process to reduce the size of the meetings, with one representative from the various sectors or operator groups nominated to attend. A full plenary meeting will be held for key topics.</p> <p>6.3 The Forum proposed some amendments to the Vision and Strategic Priorities. The Terms of Reference were also discussed and are presented to the Board for approval.</p> <p>6.4 The Board suggested that the Terms of Reference need to include a clear</p>	

<p>statement to show that the Forum will operate within the vision and strategic priorities for TfSE.</p> <p>6.5 The Shadow Partnership Board thanked Geoff for establishing the Forum.</p> <p>The Shadow Partnership Board agreed the Terms of Reference for the Transport Forum.</p>	Secretariat
<p>7. Budget and Resourcing</p>	
<p>7.1 Kevin Lloyd introduced the paper on resources and circulated an amended proposal for the budget to reflect the DfT position. The budget is an initial indication to allow relevant authorities to make provision for this in their own budget setting process and a more detailed Business Plan will be considered at the December meeting of the Shadow Partnership Board.</p> <p>7.2 The amended proposals for 2018/19 will see a number of adjustments to reflect the current position on DfT contributions. The work on the Transport Strategy and legal process will be extended over a two year period and the proposals to recruit dedicated staff will be removed.</p> <p>7.3 The amended proposal does not include the consultancy work that is needed to support the development of a response to the forthcoming DfT consultation on the Major Road Network. A small amount of funding will be needed in 2017/18 to support this.</p> <p>7.4 The proposed contributions from relevant authorities have been tiered to reflect the different natures of county councils and unitaries. This approach is pragmatic to ensure that the budget envelope has remained the same. Local Enterprise Partnership are continuing discussions about the nature of their support for TfSE, which may come in the form of financial contributions to support discrete pieces of work.</p> <p>7.5 The Shadow Partnership Board reiterated their disappointment with the DfT position. There was broad agreement for the tiered approach to contributions, subject to more detailed discussion in December as part of the draft Business Plan. Members of the secretariat will be happy to attend meetings with authorities to explain the proposals in more detail as necessary.</p> <p>The Shadow Partnership Board agreed:</p> <ul style="list-style-type: none"> i) the tiered approach for contributions from the constituent authorities; and ii) the amended budget position for 2017/18 and draft budget proposals 	Secretariat
<p>8. AOB</p>	
<p>8.1 Cllr Keith Glazier updated members on the planned meeting with Chris Grayling on 11 October. Geoff French will be attending the meeting in his capacity as Interim Chair of the Transport Forum.</p>	

In Attendance:

Secretariat

Mark Valleley	Communities, Economy and Transport	East Sussex County Council
Rachel Ford	Economic Growth	Surrey County Council

Additional Attendees

Philip Baker	Assistant Chief Executive	East Sussex County Council
Joe Ratcliffe	Transport Strategy Manager	Kent County Council
Ruth Du-Lieu	Assistant Director Frontline Services	Medway Council

Kevin Lloyd	Head of Economic Growth	Surrey County Council
Mark Prior	Assistant Director, City Transport	Brighton & Hove City Council
Matt Davey	Director of Highways and Transport	West Sussex County Council
Mike Harris	Service Director, Growth	Southampton City Council
Keith Willcox	Assistant Director – Transport	Hampshire County Council
Richard Tyndall	Business Consultant	Berkshire Local Transport Body / Berkshire Thames Valley LEP
Stuart Baker	Head of Local Growth	Solent LEP