

TfSE Shadow Partnership Board
14 June 2019
Minutes

Shadow Partnership Board Members

Cllr Keith Glazier, Leader, East Sussex County Council	Cllr Michael Payne, Deputy Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Roger Elkins, Cabinet Member for Highways and Infrastructure West Sussex County Council
Cllr Ian Ward, Cabinet Member for Infrastructure and Transport Isle of Wight Council	Cllr Alan Jarrett, Leader, Medway Council	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Martin Harris (representing LEPs) Coast 2 Capital LEP	Cllr Colin Kemp, Deputy Leader, Surrey County Council	Geoff French CBE, Interim Chair, Transport Forum
Cllr Rob Humby, Deputy Leader, Hampshire County Council	Margaret Paren, Chair, South Downs National Park (Representing protected landscapes)	Cllr Lynne Stagg, Cabinet Member for Environment and Transport, Portsmouth City Council
Ross McNally, (representing LEPs), Enterprise M3 LEP		

Apologies:

Cllr Anne Pissaridou, Brighton & Hove City Council
 Cllr Jacqui Rayment, Southampton City Council
 Cllr Paul Carter, Kent County Council

Observers:

Ben Smith, Director, Regions, Cities and Devolution, DfT
 Keith Williams, Independent Chair of the Rail Review
 Joshua Monahan, Devolutions and Regions Lead, Williams Rail Review

Item	Action
<p>1. Welcome and Apologies</p> <p>1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted apologies.</p> <p>1.2 Cllr Glazier also welcomed Keith Williams, Independent Chair of the Rail Review and Ben Smith, Director of Regions, Cities and Devolution, Department for Transport to the Shadow Partnership Board meeting.</p>	
<p>2. Notes from Previous Meeting</p> <p>2.1 The notes of the previous meeting were agreed.</p>	
<p>3. Williams Rail Review</p> <p>3.1 RC thanked Keith Williams for attending the TfSE Shadow Partnership Board meeting and welcomed the opportunity for the Board to input to the review.</p> <p>3.2 KW thanked TfSE for inviting himself and Josh Monahan (DfT) to the meeting.</p> <p>3.3 KW informed members that the rail review is a government review of which he is the independent chair. The Rail Review began in September 2018 and has passed the halfway stage of the review process. In this time 600 responses to the call for evidence have been submitted. The Government is expected to publish a white paper on the review in November 2019.</p> <p>3.4 KW explained that there is a sense of realism and a desire for change within rail industry. The most common topics raised in feedback included the need to put the passengers back at the heart of the rail industry and the need for greater alignment between track and train.</p> <p>3.5 The structure of the rail industry is also being considered as part of the review. The current franchising arrangements are not in scope but the review is likely to consider the future of rail franchising.</p> <p>3.6 KW stated that the key messages that he wants to address from the rail review is the need to rebuild trust with passengers and also to point to the future of an improved rail industry.</p> <p>3.7 Cllr Glazier thanked KW for the introduction to the agenda item.</p> <p>3.8 Members had the opportunity to ask KW questions in relation to the Williams Rail Review. Topics included issues around train capacity in peak time, improving rail access to international gateways and future technology. The Board also discussed the strategic input and local knowledge that STBs can bring to the process and this was recognised by Keith Williams.</p>	

<p>3.9 Cllr Glazier highlighted that the TfSE team are keen to continue conversations on this matter and requested that the Rail Review Team take the opportunity to work with TfSE in whatever way is necessary going forward.</p>	
<p>4. Update from the Department for Transport (DfT) – Agenda Item 4</p>	
<p>4.1 Cllr Glazier thanked Ben Smith (DfT) for attending the TfSE Shadow Partnership Board meeting.</p> <p>4.2 Cllr Glazier stated he was pleased to have received the recent letters of direction from the DfT and thanked the department for their continued support.</p> <p>4.3 Ben Smith informed members that the Secretary of State views TfSE in a highly positive way and has already acknowledged that TfSE is pulling together very important work. The Secretary of State strongly supports the direction in which TfSE is going but he is not minded to consider further applications for statutory status at this current time.</p> <p>4.4 It was recognised that there is some disappointment around the initial funding allocation of grant funding from DfT to TfSE of £500,000 for the current financial year. However, DfT want to work closely with STBs to put together a multiyear spending proposal for inclusion in the forthcoming spending review.</p> <p>4.5 The Board highlighted that TfSE not having statutory status will mean that TfSE will need to slightly change the way in which the team operates going forward. BS understood that there are currently concerns around this matter and reiterated that DfT would like to continue working closely with TfSE on this matter.</p> <p>4.6 KG took the opportunity to thank BS for attending the Board meeting and also thanked the Secretary of State for the latest funding contribution. KG reiterated the importance of continuing the collaborative approach that TfSE and DfT have successfully adopted to date.</p>	
<p>5. Governance - Agenda Item 5</p>	
<p>5.1 Rupert Clubb introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>5.2 RC invited nominations for the role of Chair of . Cllr Michael Payne nominated Cllr Glazier as Chair of the Board and this was seconded by a number of members, including Cllr Humby, Cllr Kemp and Cllr Ward, and was agreed by the Board.</p> <p>5.3 KG thanked members for their continued support for him in this role. KG highlighted the need for TfSE need to continue to speak with one voice going forward.</p>	

<p>5.4 Nominations for the role of vice-chair were sought, with Cllr Glazier proposing Cllr Page. This was seconded by Cllr Jarret and agreed by the Board. Geoff French was re-elected to continue his role as Interim Chair for the Transport Forum. Margaret Paren will continue to represent protected landscapes. The LEPs will continue to be represented by Ross McNally of Enterprise M3 LEP, and Martin Harris of Coast to Capital LEP.</p> <p>5.5 A Board member will need to be selected to represent the Boroughs and Districts within the TfSE area. The five Borough and District representatives would be consulted and a new representative will be selected before the Shadow Partnership Board meeting in September 2019.</p> <p>5.6 KG suggested that representatives from Highways England, Network Rail and Transport for London should be present on the Board. Members agreed that invites should be issued to the three organisations.</p> <p>5.7 The Board also discussed the need for TfSE to review its Governance procedures. RC added that this would be an important role for audit, transparency and scrutiny reasons. It was agreed by Board members that the existing member sub-group, with the addition of Geoff French, would form this governance review group.</p> <p>5.8 The recommendations in the Paper were agreed.</p>	TfSE
6. Finance - Agenda Item 6	
<p>6.1 Rachel Ford introduced this item and shared a revised version of the appendices for this paper following on from the letter from the Secretary of State confirming grant funding of £500,000 for 2019/20.</p> <p>6.2 The grant funding allocation will impact on the ability to deliver the corridor studies that are due to follow on from the Transport Strategy to the expected level. The revised budget has been updated to reflect this. It is recognised that it will be important that TfSE produce a study that will be useful as a standalone report in the scenario where further government funding is not forthcoming.</p> <p>6.3 The Board questioned the figures provided around the staff costs doubling in the mid-term financial plan. RF explained that this is a very rough estimate and reflects the need for additional technical staff to deliver the technical programme of work to meet the ambitions set out in the transport strategy. Any changes to staffing costs will be brought back to the Shadow Partnership Board before decisions are made. RC emphasised that TfSE want to be different to TfN and Midlands Connect with a lean and efficient way of working.</p> <p>6.4 RMcN stated that there needs to be a deadline for a final decision on statutory status. KG explained that the consultation for statutory status should continue and that there was currently no reason to stop it.</p>	

6.5	The recommendations in the Paper were agreed .
7. Transport Strategy Development – Agenda Item 7	
7.1	<p>Rob Dickin introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p><u>Lot B – Freight, Logistics and International Gateways</u></p> <p>Good progress is being made with this study. Profiles have been developed of each of the key gateways in the TfSE area. For each gateway this considers both the current and future scale of activity, market drivers, access arrangements along with issues and opportunities. This will be displayed as an easy to read dashboard for each gateway.</p> <p>The draft report has been received and is currently being reviewed.</p> <p><u>Lot C – Smart and Integrated Ticketing</u></p> <p>A stakeholder workshop was held on 6 June 2019, where the findings of the policy audit and individual interviews were presented to stakeholders for their further input and to enable a discussion on the emerging thinking.</p> <p>The outputs from the workshop will feed into the final report which is expected in draft form on 20th June 2019.</p> <p><u>Lot D – Future Transport Technology</u></p> <p>An assessment of potential new mobility elements on demand has been completed. This assessment looked at how these new mobility elements such as connected and autonomous vehicles and ‘pay as you go’ mobility will supplement existing private and public transport, which themselves will be influenced by wider changes. This was then followed by a review of existing initiatives to consider how each new mobility component could be influenced by TfSE’s future characteristics, initiatives and planned interventions.</p> <p>This will be followed by a review of potential government roles and an assessment of new mobility business models.</p> <p>7.2 RD explained that two rounds of the planned Transport Strategy stakeholder workshops have now taken place. The third and final round of workshops will be taking place on week commencing Monday 15 July.</p> <p>7.3</p> <p>The recommendations in the Paper were agreed.</p>
8. Major Road Network – Item 8	
8.1	Sarah Valentine introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.

<p>8.2 Constituent authorities were invited to submit their business cases for potential schemes to TfSE by 17 May 2019. Applications were received for 18 MRN schemes and 9 LLM schemes.</p> <p>8.3 The potential schemes had been assessed in line with the process that was approved at the Shadow Partnership Board meeting on Monday 18 March 2019 and the top ten schemes for potential submission to the DfT identified.</p> <p>8.4 Schemes which are not included in the top ten MRN schemes will form a potential pipeline of schemes and could either brought forward in the event that one of the priority schemes fails to proceed, or will be rolled forward for potential inclusion in the second MRN funding period between 2025 and 2030.</p> <p>8.5 GF praised TfSE for delivering a very good and impartial assessment of the MRN and LLM submissions. GF went on to comment on how the assessment process was well tested and he fully supported the process that TfSE had put in place for this work.</p> <p>8.6 The submission dates for MRN schemes were discussed. SV explained that the final deadline for submitting MRN schemes to DfT is 31 July 2019. TfSE have set an internal deadline for submissions from the constituent authorities of 20 July 2019. This will allow TfSE to collate all the relevant documentation for each scheme submission.</p> <p>8.7 CK questioned why TfSE are considering potential inclusion of RIS 2 priority schemes in the submission of MRN schemes (A249 / M2 J5 in Kent). SV explained that RIS 2 schemes will not be announced before the MRN deadline. Including the schemes within the MRN submission will further emphasise the importance of these schemes to DfT.</p> <p>8.8 Members of the SPB agreed that it would be beneficial for them to receive a high level description of all schemes from TfSE.</p> <p>8.9 The recommendations in the Paper were agreed.</p>	SV
9. Communications and Engagement – Item 9	
<p>9.1 Russell Spink introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>9.2 A large amount of communications and engagement activity has been undertaken in the three months to June 2019, including targeted engagement with partners and stakeholders around the launch of our draft proposal consultation, which went live on 3 May 2019.</p> <p>9.3 The first meeting of the Communications & Stakeholder Engagement Working Group was held in May 2019, providing a forum for discussion and planning joint activity with constituent members and partners.</p>	

<p>9.4 The Chartered Institution of Highways and Transportation (CIHT) hosted an event on 21 March for TfSE to present our transport strategy development. This was well attended by 60 sector representatives and feedback was very positive.</p> <p>9.5 A communications and stakeholder engagement strategy has been drafted for approval to support TfSE staff and Board members in their communications and engagement activities. Going forward this document will be reviewed on a quarterly or six monthly basis.</p> <p>9.6 RE asked about what links TfSE teams have with local authority communications teams. RS informed members that a communications working group has now been formed to ensure a coordinated approach to communication relating to TfSE.</p> <p>9.7 The recommendations in the Paper were agreed.</p>	
10. Transport Forum Update – Item 10	
<p>10.1 Geoff French introduced this item and guided the Shadow Partnership Board members through the key parts of the paper, including the results from the recent survey of Forum members.</p> <p>10.2 A survey has recently been sent to Transport Forum attendees asking for their views and opinions on the sessions. Overall, the feedback was positive and stakeholders do appreciate the opportunity to engage with TfSE. Attendees felt that the Transport Forum workshops could be improved by including more presentation from Forum attendees to understand their expectations, priorities and needs. It was also suggested that the Transport Forum could be used as a platform to test and discuss TfSE’s emerging thinking.</p> <p>10.3 KG thanked GF for his hard work with progressing the TfSE Transport Forum.</p> <p>10.4 The recommendations in the Paper were agreed.</p>	
11. Response to Consultations – Item 11	
<p>11.1 Rupert Clubb introduced this item and guided the Shadow Partnership Board members through the key parts of the paper. The Paper included response Williams Rail Review Assessment Criteria Call for Evidence, Light Rail and Other Rapid Transit Solutions Call for Evidence and Pay-as-you-go on Rail consultations.</p> <p>11.2 A revised draft response to the Berkshire Local Industrial Strategy framework document will be circulated to members in due course.</p> <p>11.3 The recommendations in the Paper were agreed.</p>	

12. AOB – Item 12	
12.1 Cllr Glazier thanked members for attending the Shadow Partnership Board meeting.	
13. Date of Next Meeting	
13.1 The next Shadow Partnership Board meeting will take place on Thursday 19 September 2019.	