

**TfSE Shadow Partnership Board  
18 March 2019  
Minutes**

<b>Shadow Partnership Board Members</b>		
Cllr Keith Glazier Leader East Sussex County Council	Cllr Michael Payne, Deputy Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Roger Elkins, Cabinet Member for Highways and Infrastructure West Sussex County Council
Cllr Ian Ward, Cabinet Member for Infrastructure and Transport Isle of Wight Council	Cllr Alan Jarret Leader Medway Council	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Cllr Jacqui Rayment Cabinet Member for Place and Transport Southampton City Council	Cllr Colin Kemp Deputy Leader Surrey County Council	Geoff French CBE Interim Chair Transport Forum
Cllr Garry Wall, Leader, Mid Sussex District Council (Representing district and borough authorities)	Margaret Paren, Chair, South Downs National Park (Representing protected landscapes)	Cllr Lynne Stagg Cabinet Member for Environment and Transport Portsmouth City Council
Cllr Gill Mitchell Deputy Leader Brighton & Hove City Council		

Apologies: Cllr Paul Carter, Cllr Rob Humby, Martin Harris, Ross McNally

<b>Item</b>	<b>Action</b>
<b>1. Welcome and Apologies</b>	
1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted apologies.	
1.2 Christina Ewbank from the Alliance of Chambers in East Sussex kindly agreed to represent the Local Enterprise Partnerships at this meeting.	
<b>2. Notes from Previous Meeting</b>	
2.1 The notes of the previous meeting were agreed.	
<b>3. Future Transport Technology</b>	
3.1 RC introduced Giles Perkins (Head of Future Mobility at WSP). RC stated the importance of the work being carried out around future transport	

<p>technology how it will feed into the overall TfSE Transport Strategy.</p> <p>3.2 GP delivered a presentation to members on the topic of future transport technology and the work that TfSE are currently carrying out.</p> <p>3.3 GP led a Q&amp;A session with members after the presentation. Discussions took place around topics including; power capacity concerns, funding problems, how the elderly population will use new technology and the emphasis on electric vehicles.</p> <p>3.4 Members thanked GP for taking the time to deliver such an informative presentation on the topic.</p>	
<b>4. Developing the Proposal – Agenda Item 4</b>	
<p>4.1 Cllr Page introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>4.2 Cllr Page thanked Cllr Glazier for his efforts around meeting with constituent authorities through the period of informal engagement.</p> <p>4.3 Cllr Page highlighted the latest feedback from the DfT (page 15). In terms of the powers and responsibilities that TfSE are seeking, Cllr Page stated that it may still be worth TfSE pushing for powers and responsibilities around bus franchising.</p> <p>4.4 Members of the Partnership Board thanked TfSE and Cllr Page for the presentation of this report. Cllr Glazier welcomed further comments from the Partnership Board on the Paper and invited further support from stakeholders going forward.</p> <p>4.5 All members agreed with the importance of proving that TfSE is speaking as one voice on behalf of all constituent authorities. Cllr Glazier reiterated the importance of partnership working for all levels within TfSE. Christina Eubank expressed support for the collaborative working with LEPS.</p> <p>4.6 Ruth Harper welcomed the collaborative way in which TfSE are working and wanted to further highlight the importance of TfSE speaking with one voice. Ruth Harper reiterated DfT considered TfSE timescales as ambitious. Cllr Glazier stated that the TfSE team will continue to work closely with the DfT on this.</p> <p>4.7 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>5. Finance - Agenda Item 5</b>	
<p>5.1 Rupert Clubb introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p>	

<p>5.2 Rupert Clubb advised that a more comprehensive set of budget proposals will be presented at the next Shadow Partnership Board meeting in June 2019.</p> <p>5.3 The attention of the Partnership Board was brought to Appendix 1 (page 53). RC explained that the table presents the medium term financial plan for TfSE from 2018/19 to 2021/22.</p> <p>5.4 Cllr Kemp asked a question around how TfSE will raise income going forward. Rupert Clubb explained that TfSE are not proposing to increase the level of the local authority contributions.</p> <p>5.5 Cllr Page stated that TfSE will need to justify that the work that is being completed is offering value for money going forward. Cllr Payne asked the question around whether TfSE can be reassured by the DfT that work on a multi-year funding settlement for the STBs through the spending review is going ahead. Ruth Harper confirmed that this is the case and will include provision for all STBs.</p> <p>5.6 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>6. Business Plan - Agenda Item 6</b>	
<p>6.1 Rachel Ford introduced this item and guided the Shadow Partnership Board members through the key parts of the paper. At the last Shadow Partnership Board in December 2018, TfSE presented the Outline Business Plan to Board Members.</p> <p>6.2 Rachel Ford explained that officers have now further developed the Business Plan. The design work on the Business Plan is progressing well and beginning to come together.</p> <p>6.3 Cllr Page mentioned the point around ensuring that final images will be made more relevant to the TfSE region. Cllr Glazier reiterated this point.</p> <p>6.4 An electronic version of the Business Plan will be shared with the Shadow Partnership Board once design work has been finalised. Rachel Ford explained that some minor changes have been made to the TfSE branding and logo. Final Business Plan to be published in the upcoming weeks.</p> <p>6.5 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>7. Transport Strategy Development – Agenda Item 7</b>	
<p>7.1 Rob Dickin introduced this item and guided the Shadow Partnership Board members through the key parts of the paper meetings.</p> <p>7.2 Lot C has now been awarded to a supplier. The four Lots are now contracted to:</p>	

<ul style="list-style-type: none"> <li>- Lot A – Transport Strategy Development: Steer &amp; WSP</li> <li>- Lot B – Freight Logistics and Gateways: WSP</li> <li>- Lot C – Smart and Integrated Ticketing: Viaqgio</li> <li>- Lot D – Future Transport Technology: WSP</li> </ul> <p>7.3 Steven Bishop (Steer) delivered a presentation to Board members updating them on the progress being made with the TfSE Transport Strategy. Work is currently progressing well through the project Programme. Steven Bishop provided Board members with further detail on the work being carried out around Task 2 (Strategic Context), Task 3 (Relationship between South East and London and Task 4 (The Impacts of Brexit).</p> <p>7.4 Members raised the importance of the work in the Transport Strategy needing to represent all areas within the TfSE region. Members reiterated that fact that TfSE needs to speak with one voice for all regions within the TfSE area.</p> <p>7.5 Marc Griffin (WSP) provided updates to Board members on the work being carried out as part of Lot B and Lot D. Sarah Valentine gave a brief update on Lot C confirming that a supplier was now on board to begin progressing the work.</p> <p>7.6 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>8. Major Road Network – Item 8</b>	
<p>8.1 Sarah Valentine introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>8.2 At the Shadow Partnership Board in March, Board members agreed with the TfSE response to Government consultation on creation of the MRN. This response was welcomed and a number of additions and deletions were made to the final MRN network.</p> <p>8.3 Sarah Valentine delivered a brief presentation to Board members displaying an overview of the final MRN network, plus the MRN assessment criteria.</p> <p>8.4 The MRN investment guidance was published by the DfT in late December 2018. The guidance set out criteria in which potential schemes will be assessed against. The criteria is as follows:</p> <ul style="list-style-type: none"> <li>- MRN Investment Criteria <ul style="list-style-type: none"> <li>- <i>Reduce congestion</i></li> <li>- <i>Support economic growth and rebalancing</i></li> <li>- <i>Support housing delivery</i></li> <li>- <i>Support all road users</i></li> <li>- <i>Support the Strategic Road Network</i></li> </ul> </li> <li>- Deliverability</li> <li>- Value for Money</li> </ul>	

<p>- TfSE Objectives</p> <p>8.5 Work around selecting TfSE's Top 10 potential MRN schemes will now be carried out with the help of the Transport Strategy Working Group and Senior Officer Group. A list of the Top 10 schemes will be presented to the Shadow Partnership Board in June 2019, before being submitted to the DfT in July 2019.</p> <p>8.6 Cllr Rayment acknowledged the good work that TfSE have completed to date on the Major Road Network.</p> <p>8.7 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>9. Communications and Engagement – Item 9</b>	
<p>9.1 Russell Spink introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>9.2 The TfSE communications and engagements strategy will be presented at the next Shadow Partnership Board meeting in June.</p> <p>9.3 Three transport strategy stakeholder events were held at Gatwick Airport in January 2019. 68 stakeholders, representing 63 organisations and user groups attended the events. The next round of stakeholder events is planned for April 2019.</p> <p>9.4 As discussed at the Shadow Partnership Board meeting in December 2018, Cllr Humby currently holds regular engagement sessions with MPs in Hampshire. Cllr Humby has offered to run TfSE briefing sessions for MPs from across the TfSE area. The first briefing session will be held on Tuesday 26 March at Portcullis House, London.</p> <p>9.5 Geoff French thanked the TfSE team for the support they have offered with the Transport Forum meetings.</p> <p>9.6 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>10. Transport Forum Update – Item 10</b>	
<p>10.1 Geoff French introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>10.2 Geoff French informed members that the Transport Forum has been working very well to date. With the Transport Forum entering a very important phase, Geoff French highlighted the importance of increased engagement with all stakeholders.</p> <p>10.3 The recommendations in the Paper were <b>agreed</b>.</p>	
<b>11. Response to Consultations – Item 11</b>	
<p>11.1 Rupert Clubb introduced this item and guided the Shadow</p>	

<p>Partnership Board members through the key parts of the paper.</p> <p>11.2 Timescales for the Williams Rail Review consultation have been extended. TfSE have invited Keith Williams to attend the June Shadow Partnership Board meeting. RC reiterated the importance of Keith Williams hearing the views of the TfSE.</p> <p>11.3 The recommendations in the Paper were <b>agreed</b>.</p>	
<p><b>12. AOB – Item 12</b></p>	
<p>12.1 Cllr Glazier informed attendees that Cllr Mitchell won't be standing for election. Shadow Partnership Board members thanked Cllr Mitchell for her support for TfSE.</p>	
<p><b>13. Date of Next Meeting</b></p>	
<p>13.1 The next Shadow Partnership Board meeting will take place on Friday 14 June 2019.</p>	