

Shadow Partnership Board Members

Cllr Gill Mitchell, Deputy Leader, Brighton & Hove City Council	Cllr Matthew Balfour, Cabinet Member for Planning, Highways, Transport and Waste, Kent County Council (Representing Cllr Paul Carter CBE)	Cllr Bob Lanzer, West Sussex County Council
Cllr Keith Glazier, Leader East Sussex County Council	Cllr Adrian Gulvin, Portfolio Holder for Resources, Medway Council (Representing Cllr Alan Jarrett)	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Cllr Rob Humby, Executive Member for Environment and Transport Hampshire County Council	Cllr David Hodge CBE, Leader, Surrey County Council	Geoff French CBE, Interim Chair Transport Forum
Cllr Vanessa Churchman, Isle of Wight Council (Representing Cllr Ian Ward)	Margaret Paren, Chair, South Downs National Park (Representing protected landscapes)	Cllr Garry Wall, Leader, Mid Sussex District Council (Representing district and borough authorities)

Apologies:

Cllr Paul Carter CBE, Leader, Kent County Council
 Cllr Ian Ward, Leader, Isle of Wight Council
 Cllr Alan Jarrett, Leader, Medway Council
 Dave Lees, Board Member, Solent LEP
 Steve Allen, Vice-Chair, Coast to Capital LEP
 Cllr Jacqui Rayment, Cabinet Member for Environment and Transport and Deputy Leader Southampton City Council (representing Portsmouth and Southampton City Councils)

Observers:

Andy Rhind, Deputy Director, Regional Strategies: London and South Division, Department for Transport
 Kieran Rix, Divisional Director, Future Road Investment Strategy, Highways England
 Michael Read-Leah, Roads Investment Strategy 2, Department for Transport

Item	Action
1. Welcome and Apologies	
1.1 Cllr Keith Glazier welcomed Shadow Partnership Board members to the meeting and noted the apologies.	
2. Minutes from previous meeting	
2.1 Cllr Glazier provided feedback on the meeting with the Secretary of State, which took place in October 2017. It was a positive meeting and covered a number of issues including funding and obtaining statutory status. The Secretary of State has confirmed that he will recognise TfSE as a Sub-national Transport Body. The need	

<p>for funding to support TfSE to develop the Transport Strategy was noted but it was confirmed that there is no current provision within the DfT budget.</p> <p>2.2 Andy Rhind supported this, highlighting that the continued progress of TfSE is welcomed. It is important that TfSE continues to speak with ‘one voice’ and it will play a key role in prioritising interventions.</p> <p>2.3 The notes of the previous meeting were agreed as an accurate representation of the discussion.</p>	
<p>3. Major Road Network</p>	
<p>3.1 Rupert Clubb introduced the paper on the Major Road Network (MRN). It was noted that the consultation document is expected in advance of Christmas 2017 and will cover proposals for the establishment of the MRN.</p> <p>3.2 It is important that TfSE is well placed to respond to the consultation and make the case for investment in the infrastructure in the South East. Phil Carey, co-author of the Rees Jefferys report on Major Roads Network, will be advising TfSE on the development of the draft response.</p> <p>3.3 TfSE will have an important role to play in coordinating a response from authorities across the South East. This does not preclude a response from individual authorities.</p> <p>3.4 Board members highlighted that the creation of the MRN should not be about road widening, which could lead to more bottlenecks. There is a role for TfSE in ensuring that end-to-end proposals are considered, with a particular emphasis on corridors. It will also be important to ensure that consideration is given to the benefit of public transport interventions on these corridors.</p> <p>3.5 The Board noted that the design standards on the MRN may be increased and there will be implications for maintenance. The response to the consultation should make the case for this.</p> <p>3.6 It was identified that the MRN must recognise future development plans and ensure that infrastructure supports proposed housing sites. It is also important that any improvements to the MRN consider environmental mitigation.</p> <p>3.7 The consultation document will be circulated to Board members as soon as it is made available from DfT. A draft response will be prepared for consideration at the March meeting.</p> <p>Board members agreed to:</p> <ul style="list-style-type: none"> i) Note the scope of the forthcoming consultation; ii) Note the potential role for Sub National Transport Bodies in the development and stewardship of the network; and iii) Note the work that has been undertaken to date in preparation for the consultation. 	<p>Secretariat</p>
<p>4. Roads Investment Strategy 2 (2020 – 2025)</p>	
<p>4.1 Michael Read-Leah, DfT, and Kieran Rix, Highways England, gave a presentation on the Strategic Road Network Initial Report and the planned consultation. A copy of the slides is attached to the notes.</p> <p>4.2 The Roads Investment Strategy 2 (RIS2) covers 2020-2025 and will be the first time that a strategic planned approach has been taken to investing in the SRN. The</p>	

<p>Initial Report is imminent. It will not include a list of schemes but will set out the analytical approach that will be adopted by Highways England and DfT to inform investment decisions.</p> <p>4.3 Board members highlighted that the timetable for RIS 1 schemes had slipped and questioned whether this would impact on the budget for RIS2. It was confirmed that outstanding RIS1 schemes would be funded from the RIS 2 period, but this is not considered to be an issue due to indefinite cycle of funding. Board members expressed concern that RIS1 had been over ambitious and the start of RIS2 schemes is likely to be delayed.</p> <p>4.4 The Shadow Partnership Board agreed to note the content of the presentation on the Strategic Road Network Initial Report.</p>	
<p>5. Transport Strategy</p>	
<p>5.1 Mark Valleley presented the paper on the Transport Strategy which provided an update on the outcome of the procurement activity to engage the external resources necessary to undertake an Economic Connectivity Review, which is the first stage in the development of the Transport Strategy. The budget for the work was £100,000.</p> <p>5.2 An invitation to tender was issued on 3 November 2017 with a closing date for the return of tender submission of 24 November 2017. A total of three tender submissions were received by the closing date. A price-quality tender assessment exercise was undertaken to select the most economically advantageous tender. Tenders were evaluated on a price-quality ratio of 40:60.</p> <p>5.3 The contract was awarded to Steer Davis Gleave.</p> <p>5.4 The Economic Connectivity Review will take five months to complete. The draft findings will be presented at a stakeholder engagement event on 8 May 2017. This will start a six week long engagement process and the feedback from this engagement process will be incorporated into the final version, which will then be brought to a meeting of the Shadow Partnership Board in July 2018, for members to agree.</p> <p>5.5 Cllr Tony Page queried what Steer Davis Gleave's tender price had been but the figure could not be revealed at the meeting as it was within the 10 days standstill period between the notification of award decision and contract conclusion.</p> <p>Post meeting note: Steer Davis Gleave's tender price was £89,617</p> <p>5.6 Andy Rhind, offered DfT support for the Economic Connectivity Review. He has four analysts in his team and would like them to be involved in the work to ensure it developed in a way which was acceptable to Government. Cllr Keith Glazier thanked him for his offer.</p> <p>5.7 The Shadow Partnership Board agreed to note the progress with the development of the Transport Strategy.</p>	
<p>6. Business Plan for Transport for the South East</p>	
<p>6.1 Rupert Clubb presented the draft Business Plan which covers the activities that will be undertaken in the remainder of 2017/18 and the three subsequent financial years. It can be used by TfSE members and stakeholders to promote the work of TfSE and lobby Government for financial support. He emphasized the importance of obtaining additional support from Government to take forward the work</p>	

<p>programme. Considerable sums had been given to Transport for the North and Midlands Connect to deliver their business plans.</p> <p>6.2 Members of the Shadow Partnership Board expressed their strong concerns about the lack of financial support from the DfT for TfSE.</p> <p>6.3 Andy Rhind commented that an internal bid had been made within DfT for funding to support TfSE and England's Economic Heartlands but he was cautious about the likely level of success.</p> <p>6.4 Cllr Keith Glazier commented that an effective working relationship had been established with the DfT and the outcome of their bid should be awaited before any further action was taken on this issue.</p> <p>The Shadow Partnership Board agreed the three year draft Business Plan.</p>	
<p>7. Communications and Engagement</p>	
<p>7.1 Warwick Smith presented the paper setting out progress on communications and engagement activity. A Parliamentary reception to introduce TfSE was held at the House of Commons on 31 October 2017, hosted by Huw Merriman MP. The response was good, with attendance from 15 MPs or, in a few cases, their Parliamentary aides.</p> <p>7.2 All the MPs were supportive of TfSE and offered practical advice on how to further raise its profile in Parliament, for example by sponsoring a debate on South East transport. The chairman and deputy chairman had outlined what TfSE is seeking from the Government, including DfT funding to help develop a Transport Strategy.</p> <p>7.3 Preparations are underway for a stakeholder event for TfSE to be held on 8 May 2018. This would be a large-scale event for about 250 key stakeholders from across the South East. A preliminary booking has been made at the new Farnborough International Conference and Exhibition Centre.</p> <p>7.4 A short video is now being commissioned to give an accessible introduction to TfSE and explain the difference it can make to the South East. The video will be launched at the stakeholder event and then used widely to promote TfSE.</p> <p>7.5 Members of the Shadow Partnership Board discussed the importance of MP support for TfSE and noted the lack of attendance from MPs in Kent, Surrey and West Sussex.</p> <p>The Shadow Partnership Board agreed:</p> <ul style="list-style-type: none"> i) To note the response to TfSE's Parliamentary reception in October; ii) To approve preparations for a large-scale stakeholder event for TfSE in May 2018; and iii) Cllr Vanessa Churchman and Cllr Tony page to join the working group commissioning a promotional video for TfSE. 	
<p>8. Communications and Engagement</p>	
<p>8.1 Philip Baker presented an update on the timetable for the securing statutory status for Transport for the South East. The DfT have produced a draft timeline setting out the timescales for the statutory process which will take up to two and a half years. This will be explored further with the DfT and efforts will be taken to shorten this. It is hoped that the draft Transport for the North Order, outlining the functions, powers and constitutional arrangements they are seeking, can be used as an outline precedent and help reduce the timescales.</p>	

<p>8.2 Members of the of the Shadow Partnership Board discussed the potential powers and responsibilities that TfSE may wish to adopt, the division of responsibility between the STB and local transport authorities and the potential resourcing implications for TfSE of taking on some of the powers that TfN were seeking. Cllr Tony Page asked for a further paper on the powers and responsibilities that TfSE may be seeking be brought to the next meeting.</p> <p>The Shadow Partnership Board agreed to:</p> <p>i) note the timeline for securing statutory status for Transport for the South East (TfSE); and</p> <p>ii) note the summary of functions and powers contained in the draft Transport for The North (TfN) Order.</p>	
<p>9. A.O.B.</p>	
<p>9.1 None.</p>	

In Attendance:

Secretariat

Rupert Clubb	Director of Communities, Economy and Transport	East Sussex County Council
Mark Valleley	Communities, Economy and Transport	East Sussex County Council
Rachel Ford	Economic Growth	Surrey County Council
Additional Attendees		
Philip Baker	Assistant Chief Executive	East Sussex County Council
Warwick Smith	Head of Communications	East Sussex County Council
Barbara Cooper	Corporate Director Growth, Environment and Transport	Kent County Council
Kevin Lloyd	Head of Economic Growth	Surrey County Council
Mark Prior	Assistant Director, City Transport	Brighton & Hove City Council
Darryl Hemmings	Planning and Transport Policy Manager	West Sussex County Council
Mike Harris	Service Director, Growth	Southampton City Council
Keith Willcox	Assistant Director – Transport	Hampshire County Council
Richard Tyndall	Business Consultant	Berkshire Local Transport Body / Berkshire Thames Valley LEP
Stuart Baker	Head of Local Growth	Solent LEP
Simon Bell	Public Transport and Operations Manager	Portsmouth City Council