

Report to: **Partnership Board –Transport for the South East**

Date of meeting: **29 January 2024**

By: **Chair of the Transport Forum**

Title of report: **Transport Forum Update**

Purpose of report: **To update the Partnership Board on the plan for 2024 following the review undertaken.**

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***RECOMMENDATIONS:***

**The members of the Partnership Board are recommended to:**

- (1) Note the plan for the Forum for 2024 following the recent Transport Forum review.**
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**1. Introduction**

1.1 The Partnership Board agreed the proposal for reviewing the Transport Forum at the 30 October 2023 meeting.

1.2 Following this review, officers have been planning the 2024 Transport Forum.

**2. Transport Forum 2024**

2.1 We can confirm that the first face to face Transport Forum will take place on Thursday 11 April at a suitable central location.

2.2 The digital engagement will be a live Question and Answer session with Lead Officer, Rupert Clubb and Chair, Councillor Keith Glazier. Transport Forum members were contacted in December and asked to submit their questions. The Q&A session will be recorded early February 2024, with the aim for this to be available to Forum members mid-late February 2024. The second piece of digital engagement will follow the same format in September 2024.

**3. Advisory Panel**

3.1 As part of the Transport Forum agreed proposal an Advisory Panel was established.

3.2 The Thematic Groups have been asked to confirm who will be their representative to sit on the Advisory Panel by the end of February 2024.

3.3 The Thematic Group Terms of Reference are currently being drafted by officers. The first Advisory Panel meeting will be held w/c 29 April, 2024.

**4. Conclusions and recommendations**

5.1 It is recommended that the Board note the plan for the Forum for 2024 following the recent Transport Forum review and note the work on forming the Advisory Panel.

**GEOFF FRENCH**  
**Chair of the Transport Forum**  
**Transport for the South East**

Contact Officer: Jessica Lelliott

Email: [Jessica.Lelliott@transportforthesoutheast.org.uk](mailto:Jessica.Lelliott@transportforthesoutheast.org.uk)