

**TfSE Shadow Partnership Board
28 January 2021
Minutes**

Shadow Partnership Board Members

Cllr Keith Glazier (Chair) Leader East Sussex County Council	Cllr Michael Payne, Cabinet Member for Highways and Transport Kent County Council	Cllr Roger Elkins, Cabinet Member for Highways and Infrastructure West Sussex County Council
Cllr Amy Heley, Chair of the Environment, Transport & Sustainability Committee, Brighton and Hove City Council	Cllr Lynne Stagg Cabinet Member for Environment and Transport Portsmouth City Council	Cllr Tony Page, Deputy Leader Reading Borough Council (representing Berkshire Local Transport Body)
Martin Harris, Business Representative – Transport Sponsor, Coast 2 Capital LEP, (jointly representing LEPs)	Cllr Steve Leggett, Cabinet Member for Green City and Place, Southampton City Council	Geoff French CBE Interim Chair Transport Forum
Vanessa Rowlands (sub for Ian Phillips) Deputy Chair, South Downs National Park Authority (Representing protected landscapes)	Cllr Colin Kemp, Deputy Leader, Surrey County Council Cllr Matt Furniss (sub for Cllr Colin Kemp), Cabinet Member for Transport, Surrey County Council	Cllr David Monk, Leader, Folkestone & Hythe District Council (jointly representing District and Borough Councils)
Cllr Ian Ward, Cabinet Member for Infrastructure and Transport, Isle of Wight Council	Cllr Alan Jarrett, Leader, Medway Council	Alex Williams Director of City Planning, Transport for London
Cllr Daniel Humphreys, Leader of Worthing Council, Adur & Worthing Councils (jointly representing District and Borough Councils)		

Apologies:

John Halsall, Route Managing Director for South East, Network Rail

Ian Phillips, Chair, South Downs National Park Authority

Cllr Rob Humby, Executive Member for Economy, Transport and Environment, Hampshire County Council

Richard Leonard, Head of Network Development, Strategy & Planning Highways England

Ross McNally, Director, Enterprise M3 LEP (jointly representing LEPs)

Observers:

Rupert Clubb, Transport for the South East
 Mark Valleley, Transport for the South East
 Rachel Ford, Transport for the South East
 Rob Dickin, Transport for the South East
 Sarah Valentine, Transport for the South East
 Benn White, Transport for the South East
 Russell Spink, Transport for the South East
 Jasmin Barnicoat, Transport for the South East
 Lucy Dixon-Thompson, Transport for the South East
 Elan Morgan, Transport for the South East
 Tiffany Lynch, Transport for the South East

Steven Bishop, Steer
 Adam Simmons, Highways England
 Alice Darley, Highways England
 Bill Hicks, Berkshire Local Transport Body / Berkshire Thames Valley LEP
 Joseph Ratcliffe, Kent County Council
 Mark Prior, Brighton and Hove City Council
 Martin Randall, Adur & Worthing Councils
 Matt Davey, West Sussex County Council
 Pete Boustred, Southampton City Council
 Andrew Bull, Strategic Infrastructure Planner, Medway Council
 Carly Freeston, Deputy Director, London, South, East and Housing, DfT
 Jonathan Sharrock, Chief Executive, Coast to Capital LEP
 Lee Parker, Director of Infrastructure, Planning & Major Projects, Surrey County Council
 Stuart Kistruck, Director Planning & Franchising, Network Rail
 Pam Turton, Assistant Director, Portsmouth City Council
 Andrew Wilson, Public Transport Manager, Hampshire County Council

Item	Action
1. Welcome and Apologies	
1.1 Cllr Keith Glazier (KG) welcomed Shadow Partnership Board members to the virtual meeting and noted apologies.	
1.2 Cllr Glazier introduced the two new TfSE team members, Elan Morgan (Support Officer) and Tiffany Lynch (Transport Strategy Manager).	
2. Minutes from last meeting	
2.1 The minutes of the previous meeting were agreed.	
3. Declarations of interest	
3.1 Cllr Glazier thanked members for returning completed Declaration of Interest forms and asked those who have not done so to return them to the secretariat as soon as possible. It was explained that completed forms will be published on the Transport for the South East website.	
4. Statements from the public	

<p>4.1 Cllr Glazier confirmed that no statements from the public have been submitted ahead of today's meeting.</p>	
5. Highways England Presentation	
<p>There was a change in proceedings as this item was delayed until after agenda item 10.</p> <p>Adam Simmons (AS), Director of Future Road Investment Strategies and Government Relations for Highways England gave a presentation on delivering RIS2.</p> <p>AS discussed the targets for roads period 1 and 2; enhancement schemes; efficiency goals; partnership working; working towards zero carbon; and Highways England's digital roads vision.</p> <p>The Board asked for further information on how Highways England will be contributing to the move towards net zero, not only with decarbonising construction on the network but also encouraging the reduction in vehicle emissions.</p>	
6. Covid-19 Report	
<p>6.1 Mark Valleley (MV) introduced the item and explained the reason the Covid-19 recovery scenarios work was commissioned and the approach that was taken.</p> <p>6.2 MV introduced Steven Bishop (SB) from Steer who explained the technical investigation; scenario development; key findings of the technical modelling work; and key findings of the impact analysis.</p> <p>6.3 The Board discussed the findings of the report and the issues raised for transport in the Covid-19 pandemic.</p> <p>6.4 In response to a suggestion of holding a citizen's assembly, it was confirmed that the team would be unable to resource an initiative such as this, however they are happy to support and speak at any held by the region's local authorities.</p> <p>6.5 A concern was raised that the Government messaging encouraging people not to use public transport will be damaging for the sector. MV explained that we need to ensure that initiatives in place to support public transport remain and continue beyond the pandemic.</p> <p>6.6 Concerns were also raised that the Government's road building programme should be paused and reviewed.</p> <p>6.7 In response to a question from the Board, SB confirmed that the modelling used does not have the ability to look in specific geographic areas to understand issues such as aviation recovery.</p> <p>6.8 Russell Spink confirmed that since the papers were published, the design of the report has been updated and a separate, easy to read,</p>	

<p>summary document has been created. These will be circulated alongside the minutes.</p> <p>6.9 MV confirmed that the report will be discussed at Transport Strategy Working Group to identify how this work can be taken forward.</p> <p>6.10 The recommendation was agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATION:</i> The members of the Shadow Partnership Board are recommended to agree the Covid-19 Recovery Scenarios Report contained in Appendix 1.</p>	
7. Lead Officer's Report	
<p>7.1 Rupert Clubb (RC) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>7.2 In response to a query from the board, RC confirmed that TfSE will continue to press the case with the DfT for a future multi-year funding settlement. However, in the short term, the DfT are hoping to update TfSE in February with the outcome of the grant funding bid for 2021/22.</p> <p>7.3 The recommendation was agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATION:</i> The members of the Shadow Partnership Board are recommended to note the activities of Transport for the South East between October - December 2020.</p>	
8. Area Studies Update	
<p>8.1 Sarah Valentine (SV) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>8.2 SV highlighted the recent progress in the area studies programme as two more studies have now been mobilised. SV reiterated that the final two studies are subject to receiving further funding from the DfT.</p> <p>8.3 The Board discussed whether rural transport issues will be effectively assessed within the area studies programme or whether an additional study is required.</p> <p>8.4 It was agreed that this is an important issue within the region and local transport authorities are best placed to consider local rural transport issues. The area studies will consider the connectivity between strategic corridors and will help local transport authorities with evidence for their own local transport planning role. TfSE is also part of a joint STB rural mobility group. This will ensure any outcomes from rural mobility studies taking part</p>	

<p>in other areas of the country can be reflected in the South East region where appropriate.</p> <p>8.5 RC confirmed that once the area studies have been completed, TfSE will be in a better position to identify whether a separate rural mobility study needs to be undertaken and if agreed, then a request for funding can be presented to the DfT.</p> <p>8.6 The recommendation was agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATION:</i> The members of the Shadow Partnership Board are recommended to note the progress with work on the area studies.</p>	
9. Technical Programme Update	
<p>9.1 Rob Dickin (RD) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>9.2 RD confirmed that the future mobility strategy is nearing completion and an update will be brought to the April board meeting.</p> <p>9.3 RD also confirmed the freight, logistics and gateways strategy procurement was successful with three submissions received. The winning bid is a consortium of WSP, Steer and Future City Logistics. A freight steering group and freight forum are now being established.</p> <p>9.4 The carbon emissions assessment work has now been completed.</p> <p>9.5 The recommendations were agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <ol style="list-style-type: none"> (1) note progress on the development of the future mobility strategy; (2) note the progress on the process for securing a consultant to develop the freight, logistics and gateways strategy; and (3) note the conclusion of the carbon emissions assessment work 	
10. MRN and LLM Schemes Update	
<p>10.1 Sarah Valentine (SV) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>10.2 SV gave an update on the scheme programmes and stressed the importance of scheme promoters continuing to have a dialogue with the DfT.</p> <p>10.3 In response to a query as to whether business cases will be reviewed in light of the changes seen in travel patterns and volumes since the start of the Covid-19 pandemic, SV confirmed that schemes will naturally be reviewed as part of the different studies taking place. However, many</p>	

<p>schemes have not been designed to address peak hour travel issues, but to assist with housing increases and other new developments.</p> <p>10.4 The Board stressed the need to continue to develop schemes and make the case for investment in South East to the DfT.</p> <p>10.5 Highways England requested that scheme promoters engage with them during scheme development (where their schemes affect the Strategic Road Network (SRN)) as DfT ask Highways England for an opinion during the assessment process.</p> <p>10.6 The recommendation was agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATION:</i> The members of the Shadow Partnership Board are recommended to note the Department for Transport's position statement regarding the Major Road Network and Large Local Major programmes.</p>	
11. Communications and Stakeholder Engagement	
<p>11.1 Lucy Dixon-Thompson (LDT) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>11.2 LDT provided a verbal update on upcoming MP engagement activity, including a short questionnaire to gather information on constituency transport priorities which will be issued jointly by the chair and relevant local board member.</p> <p>11.3 LDT also confirmed the next universities roundtable meeting is scheduled for 22 February. Board members are welcome to attend, just ask LDT for the meeting link.</p> <p>11.4 The recommendation was agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATION:</i> The members of the Shadow Partnership Board are recommended to note the engagement and communication activity that has been undertaken in the past three months.</p>	
12. Working towards a strategic investment plan	
<p>12.1 Rachel Ford (RF) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>12.2 RF explained the proposed timeline would see a draft strategic investment plan (SIP) prepared for the Board by April 2022 with a public consultation to follow. The SIP would then be revised and a final version would be submitted to the Board in October 2022. Constituent authorities would be able to take the SIP through their authority's official democratic processes with a view to presenting the Board with a final, agreed Strategic Investment Plan, ready for submission to Government in January 2023.</p>	

<p>12.3 RF confirmed that the governance member sub-group will guide this work and membership of the sub-group will be agreed at the next Board meeting in April 2021.</p> <p>12.4 RF also confirmed that work is now beginning (with external assistance) to understand TfSE's role once the Strategic Investment Plan is adopted.</p> <p>12.5 The recommendations were agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <ol style="list-style-type: none"> (1) Agree the proposed approach and timescales for the development of the Strategic Investment Plan; (2) Agree to develop the tools necessary to deliver the Strategic Investment Plan; and (3) Note the forthcoming work on the future direction of TfSE 	
13. Finance Update	
<p>13.1 Rachel Ford (RF) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>13.2 RF outlined the forecast and spend position for the 2020/21 budget. RF also confirmed that a decision on TfSE's grant funding for 2021/22 is still to be made by the DfT. Hopefully further information from the DfT will be received by the next board meeting.</p> <p>13.3 The recommendations were agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <ol style="list-style-type: none"> (1) Note the current financial position for 2020/21 to the end of September 2020, including the forecasts for end of year spend; (2) Note the position on funding discussions with the Department for Transport for 2021/22; (3) Agree the local contributions for 2021/22; (4) Note the update on recruitment for two fixed term posts; and (5) Note that work will be commencing on the business plan and annual report for 2021/22 	
14. Transport Forum Update	
<p>14.1 Geoff French (GF) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p>	

<p>14.2 GF reiterated the Forum’s request for rural mobility issues to be considered in a separate strategy. The Forum appreciates that the area studies and joint work need to take their course, however, they request that rural mobility is reviewed and considered as a separate future workstream.</p> <p>14.3 The recommendations were agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to:</p> <p>(1) Note the recent meeting of the Transport Forum; (2) Note and consider the comments from the Forum on rural mobility; and (3) Note and consider the topics to be discussed at future Forum meetings.</p>	
15. Responses to consultations	
<p>15.1 Rupert Clubb (RC) introduced this item and guided the Shadow Partnership Board members through the key parts of the paper.</p> <p>15.2 The recommendations were agreed by all Shadow Partnership Board members.</p> <p><i>RECOMMENDATIONS:</i> The members of the Shadow Partnership Board are recommended to endorse the draft responses to the following consultations:</p> <p>(1) The Devolution All-Party Parliamentary Group - Inquiry into the role that central government has in making a success of devolution in England; (2) The Transport Select Committee – Inquiry into Major transport infrastructure projects: appraisal and delivery; and (3) Constituent Authority Local Transport Plan Consultations – West Sussex County Council, Surrey County Council and Portsmouth City Council</p>	
16. AOB	
<p>16.1 Cllr Glazier thanked attendees for their ongoing support towards Transport for the South East.</p>	
17. Date of Next Meeting	
<p>17.1 The next Shadow Partnership Board meeting will take place on Monday 26 April 2021, via Microsoft Teams.</p>	